

## **Joint Health and Wellbeing Strategy & Joint Strategic Needs Assessment Steering Group**

### **Draft Terms of Reference vs 1**

#### **Purpose:**

The Joint Health and Wellbeing Strategy (JHWBS) & Joint Strategic Needs Assessment (JSNA) Steering Group are responsible for developing the JSNA and the JHWBS. It is also responsible for assuring the Health and Wellbeing Board that the JHWBS is being implemented and delivering improvements in the health and wellbeing of the residents of York.

The Steering Group is accountable for the management of the JHWBS and JSNA process ensuring that both these products meet the needs of the Health and Wellbeing Board including NHS Vale of York Clinical Commissioning Group and that its use is embedded in strategic commissioning for health and social care.

#### **Key Responsibilities:**

- Ensure that the JHWBS and the JSNA are driven by the Health and Wellbeing Board and that both encompass the full breadth of research and evidence that is required to underpin commissioning
- Ensure that the JHWBS is developed in parallel with the JSNA and reflects the needs identified in the JSNA
- Ensure that both the JHWBS and the JSNA reflect current guidance
- Be responsible for the development of an annual report for the Health and Wellbeing Board
- Be responsible for monitoring the action plans of the key health and social care drivers and providing assurance to the Health and Wellbeing Board that the collective action plans will deliver the key objectives of the JHWBS
- To measure progress against the key outcomes identified in the JHWBS through a Health and Wellbeing Board performance report on a quarterly basis

- Ensure that the JSNA/JHWBS is fully embedded in commissioning across all partners responsible for the health and wellbeing of the population
- Ensure that the JSNA and JHWBS are developed to support the Health and Wellbeing Board’s responsibilities around health and social care integration
- To develop a pharmaceutical needs assessment in accordance with national guidance

**Governance:**

The JHWBS & JSNA Steering Group will be publically accountable for the delivery of the JHWBS and the JSNA through the Health and Wellbeing Board. The Health and Wellbeing Board will receive reports on progress as appropriate.

**Membership:**

<b>Position</b>	<b>Organisation</b>
Director of Public Health (Chair)	City of York Council
Assistant Director (Consultant) in Public Health	City of York Council
Director of Adult Social Care	City of York Council
Director of Children’s Services, Education & Skills	City of York Council
Director of Communities and Neighbourhoods	City of York Council
Representatives x 2	NHS Vale of York Clinical Commissioning Group
Representative	Tees, Esk and Wear Valley NHS Foundation Trust
Representative	York Teaching Hospitals NHS Foundation Trust
Healthwatch York Manager	Healthwatch York
Chief Executive	York CVS

**Officers in Support:**

<b>Position</b>	<b>Organisation</b>
Health and Wellbeing Partnerships Co-ordinator	CYC / Vale of York CCG
Strategy and Policy Officer	City of York Council
Intelligence Officer	NHS Vale of York CCG

Additional officers from all organisations represented on the Steering Group will be invited to attend as and when appropriate.

**Frequency of Meetings:** Bi-monthly

**Terms of Reference for the Steering Group will be reviewed annually.**

**Date Agreed:**